



POLICY FLASH 2013-62

DATE: June 28, 2013

TO: Procurement Directors



FROM: Director
Contract and Financial Assistance Policy Division
Office of Policy
Office of Acquisition and Project Management

SUBJECT: Acquisition Letter 09 - Revision of Department of Energy (DOE)
Order 350.1 and Special H Clause

SUMMARY: The purpose of **Acquisition Letter (AL) 2013-09** is to communicate the revisions to Chapters IV, Compensation; Chapter V, Benefits; and Chapter VI, DOE Contractor Pension Plans of DOE Order 350.1, Contractor Human Resource Management Programs (approved on April 29, 2013), and require COs to modify contracts, as appropriate, to reflect changes incorporated in the newly revised H clauses that are currently in STRIPES.

The revisions reflect recommendations approved under the Integrated Management System (IMS) initiative, including the transfer of contractual provisions previously contained in the Contractor Requirements Documents (CRDs), directly into the contracts no later than September 30, 2013.

The effective date for the revised DOE 350.1 has been delayed to October 1, 2013, to allow sufficient time for COs to modify existing contracts. Modifications to the attached H clauses, for site specific conditions, are permitted with advance approval by the HCA and concurrence from the Office of Acquisition and Project Management.

This Flash will be available online at the following website:
<http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

Questions concerning this policy flash should be directed to Robert M. Myers, Director, Contractor Human Resources Policy Division (MA-612) at (202) 287-1584 or robert.myers@hq.doe.gov.

Attachments